



List of Documents Required for Registration Prior to Attend the Meeting

1. Registration Time: 12.30 p.m. – 1.30 p.m.
2. The shareholders or their proxy holders are required to present the following documents (as the case may be):
  - 2.1 For individual shareholder:
    - 2.1.1 In case where the shareholder attends the meeting by himself/herself, please present a valid document showing photograph of the shareholder, which had been issued by the government authorities such as identification card, driving license, or passport.
    - 2.1.2 In case where the shareholder attends the meeting by proxy, please present the followings:
      - (a) A completed Proxy Form which is duly signed by the shareholder (proxy grantor) and the proxy holder;
      - (b) A copy of the shareholder's document issued by the government authorities with details according to item 2.1.1 above and certified true copy by the proxy grantor; and
      - (c) The proxy holder's document issued by the government authorities with details according to item 2.1.1 above which shall be certified true copy by the proxy holder.
  - 2.2 For juristic person shareholder or shareholder who appoints custodian in Thailand to be share depository:
    - 2.2.1 In case where the authorized representative(s) of the shareholder attends the meeting by himself/herself, please present the followings:
      - (a) Document of the said authorized representative(s) issued by the government authorities with details according to item 2.1.1 above; and
      - (b) A certified true copy of company affidavit of the shareholder showing that its authorized representative(s) is/are authorized person(s) to act on behalf of the shareholder.
    - 2.2.2 In case where the shareholder attends the meeting by its proxy, please present the followings:
      - (a) A completed Proxy Form which is duly signed by the shareholder (proxy grantor) and the proxy holder. The Proxy form shall also be affixed the seal of such juristic person;
      - (b) A certified correct copy of company affidavit of the shareholder showing that its authorized representative(s) who signed the Proxy Form is/are authorized person(s) to act on behalf of the shareholder; and
      - (c) The proxy holder's document issued by the government authorities with details according to item 2.1.1 above which shall be certified true copy by the proxy holder.
    - 2.2.3 In case of custodian proxy:  
Please enclose power of attorney authorizing such custodian and related document regarding proxy grantor and custodian in accordance with 2.2.2 (b) and (c) together including confirmation letter or copy of certificate for conducting custodian business.
  - 2.3 For non-Thai shareholder or shareholder who is a juristic person incorporated under foreign laws:

Items 2.1 and 2.2 shall be applied; mutatis mutandis, to a non-Thai shareholder or shareholder who is a juristic person incorporated under foreign laws as the case may be, however, subject to the followings:

    - (a) Corporate affidavit may be a document issued by a) the government authorities in the country where such juristic person is incorporated or b) its own company officer, provided that it must have details with respect to corporate name, name of its authorized person(s), and signing term(s) or limitation(s) of the authorized person(s) in such signing, and address of principal office.
    - (b) English translation certified by its authorized person(s) is required to be presented, in case its original document is not in English language.
3. Proxy for the Annual General Shareholder Meeting for year 2014:

Further to the invitation of the Company to attend Annual General Shareholder Meeting for year 2014 on Monday, April 28, 2014 at 2.00 p.m. at the Rainbow Room, 5<sup>th</sup> Floor, Imperial Queen's Park Hotel, 199 Sukhumvit Soi 22, Bangkok, THAILAND, 10110, the Company, therefore, submit Proxy Form B and C as enclosed herewith to all shareholders to allow them to exercise their voting rights. For shareholders who could not attend the meeting, they may assign other person(s) to attend the meeting on their behalf or give proxy to Mr. Manit Boonprakob, independent director, to exercise their voting rights for them subject to the followings:



## List of Documents Required for Registration Prior to Attend the Meeting

- 1.) Please completely fill in all material details in the enclosed Proxy Form
  - 2.) Please specify name of the proxy holder to attend the meeting and exercise the voting rights on your behalf, or should you wish to authorize the independent director to exercise the voting rights on your behalf, please specify Mr. Manit Boonprakob, independent director, and sign for the proxy grantor. You may instruct your intention to vote in each agenda by specifying "agree", "disagree" or "abstention" in the Proxy Form to let your proxy holder vote in accordance with your intention.
  - 3.) Please affix stamp duties in the amount of Baht 20, crossing them and specify the date thereof.
  - 4.) Please return the completed Proxy Form and all supporting documents to the Company at the Company Secretary Office on or before April 24, 2014 at 30<sup>th</sup> Floor, Maleenont Tower, No. 3199, Rama IV Road, Klongton Sub-District, Klongtoey District, Bangkok 10110. Thank you.
4. Exercising of voting rights in the shareholder meeting:
- 4.1 Exercising of voting rights  
Exercising of voting rights for each agenda, one share will be accounted for one vote.  
  
The Company shall give the shareholders or proxies voting card upon registration. The total number of votes, which the shareholders or proxies are entitled to exercise for each agenda, shall be specified in the said card.
  - 4.2 Guidelines for exercising the voting rights for each agenda  
Upon completion of presentation for shareholder consideration in each agenda, the Chairman shall propose the meeting to consider voting. Then, the Chairman shall request the shareholders who attend the meeting and wish to vote for disapproval or abstention to raise their hands together with submitting the voting card specifying "disagree" or "abstention" to the Company's officers for counting the votes in each agenda.
  - 4.3 Counting votes
    - 4.3.1 For convenience in counting votes, registration section shall record number of votes as specified in the Proxy Form by the proxy grantor upon registration to attend the meeting by the proxy holder. These votes, after combining with number of votes in the meeting, shall represent total votes in the meeting.
    - 4.3.2 The Company shall count votes for each agenda by deducting number of disagreed and abstention votes from total number of voting rights of all shareholders, and then, clearly record the number of agreed, disagreed and abstention votes in the minute of the meeting.
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